

# TN MOCK SKILLS TESTING 10/17

## Skill 1—Handwashing

- 1. Knocks on door.
- 2. Introduces themselves to the resident.
- 3. Turns on water.
- 4. Wets hands.
- 5. Applies liquid soap to hands.
- 6. Rubs hands together using friction.
- 7. Interlaces fingers pointing downward.
- 8. Washes all surfaces of hands and wrists with liquid soap.
- 9. Rinses hands thoroughly under running water with fingers pointed downward.
- 10. Dries hands on clean paper towel(s).
- 11. Turns off faucet with a clean dry paper towel (Cannot use a previously used paper towel to turn off the faucet.)
- 12. Discards paper towels to trash container as used.
- 13. **Does not re-contaminate hands at any point during the procedure.**

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## Skill 2—Ambulation With Gait Belt

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to be performed to the resident
- 4. Obtains gait belt.
- 5. Lowers bed until residents feet are flat on the floor.
- 6. **Locks bed brakes to ensure resident's safety.**
- 7. **Locks wheelchair brakes to ensure resident's safety.**
- 8. Brings resident to sitting position.
- 9. Places gait belt around waist to stabilize trunk.
- 10. Tightens gait belt.
- 11. Checks gait belt by slipping fingers between gait belt and resident.
- 12. Assists resident to put on non-skid slippers.
- 13. Brings resident to standing position, using proper body mechanics.
- 14. With one hand grasping gait belt and the other stabilizing resident by holding forearm, shoulder, or using other appropriate method to stabilize, ambulates resident.
- 15. Ambulates resident at least 10 steps.
- 16. Assists resident to pivot and sit in a wheelchair in a controlled manner that ensures safety.
- 17. Uses correct body mechanics at all times.
- 18. Removes gait belt.
- 19. Maintains respectful, courteous interpersonal interactions at all times.
- 20. Leaves call light or signaling device within easy reach of the resident.
- 21. Identifies that hands should be washed.

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## Skill 3—Ambulation with Walker

- 1. Knocks on door before entering room.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to resident.
- 4. Locks bed brakes to ensure resident's safety.**
- 5. Locks wheelchair brakes to ensure resident's safety.**
- 6. Brings resident to sitting position.
- 7. Assists resident in putting on non-skid slippers.
- 8. Positions walker correctly.
- 9. Assists resident to stand.
- 10. Insures resident has stabilized walker.
- 11. Positions self behind and slightly to side of resident.
- 12. Safely ambulates resident.
- 13. Ambulates resident at least 10 steps to wheelchair.
- 14. Assists resident to pivot and sit in a controlled manner.
- 15. Uses correct body mechanics at all times.
- 16. Maintains respectful, courteous interpersonal interactions at all times.
- 17. Leaves call light or signal calling device within easy reach of the resident.
- 18. Identifies that hands should be washed.

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# TN MOCK SKILLS TESTING 10/17

## Skill 4—Backrub

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to resident.
- 4. Provides privacy for resident pulls curtain.
- 5. Insures resident's safety with side rail up on side opposite working side.**
- 6. Positions resident on side in bed for massage.
- 7. Exposes back. (verbalize)
- 8. Candidate pours a small amount of lotion onto their own hands (verbalize).
- 9. Rubs hands together to warm lotion.
- 10. Rubs entire back in upward, outward motion.
- 11. Returns resident to a position of comfort and safety.
- 12. Lowers bed to lowest position.
- 13. Lowers side rail.
- 14. Maintains respectful, courteous interpersonal interactions at all times.
- 15. Leaves call light or signaling device within easy reach of the resident.
- 16. Identifies that hands should be washed.

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# TN MOCK SKILLS TESTING 10/17

## Skill 5—Bedpan and Output

- \_\_\_ 1. Knocks on door.
- \_\_\_ 2. Identifies that hands should be washed.
- \_\_\_ 3. Explains the procedure to resident.
- \_\_\_ 4. Provides privacy for resident pulls curtain.
- \_\_\_ 5. Candidate puts on gloves after gathering supplies and preparing the area.
- \_\_\_ 6. Positions resident on bedpan correctly.
- \_\_\_ 7. Positions resident on bedpan safely.
- \_\_\_ 8. Positions resident on bedpan using correct body mechanics.
- \_\_\_ 9. Raises head of bed to comfortable level.
- \_\_\_ 10. Leaves tissue within reach of resident.
- \_\_\_ 11. Leaves the call light within reach of the resident.
- \_\_\_ 12. Candidate indicates they are providing privacy by stepping behind the privacy curtain.
- \_\_\_ 13. When signaled by Test Observer, candidate returns.
- \_\_\_ 14. Candidate gently removes bedpan
- \_\_\_ 15. Candidate holds while Observer adds a known quantity of fluid.
- \_\_\_ 16. Candidate does not place the bedpan on the floor or on over bed table at any time.
- \_\_\_ 17. Candidate places graduate on previously designated flat surface.
- \_\_\_ 18. Candidate pours bedpan contents into graduate.
- \_\_\_ 19. Candidate measure fluid level in the graduate.
- \_\_\_ 20. Empties into toilet or designated location.
- \_\_\_ 21. Rinses equipment
- \_\_\_ 22. Dries the equipment
- \_\_\_ 23. Returns equipment to storage. (Flushes toilet if used)
- \_\_\_ 24. Removes gloves by turning inside out
- \_\_\_ 25. Disposes of gloves.
- \_\_\_ 26. Identifies that hands should be washed
- \_\_\_ 27. **Washes/assists resident to wash and dry hands.**
- \_\_\_ 28. **Uses soap & water when washing residents hands.**
- \_\_\_ 29. Records output on pad.
- \_\_\_ 30. **Candidate's measurement reading is within 30ccs of Test Observer's reading.**
- \_\_\_ 31. Maintains respectful, courteous interpersonal interactions at all times.
- \_\_\_ 32. Leaves call light or signaling device within easy reach of the resident.
- \_\_\_ 33. Identifies that hands should be washed.

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## Skill 6 — Blood Pressure

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to resident.
- 4. Provides privacy for resident pulls curtain.
- 5. Assists resident into a comfortable sitting or recumbent position.
- 6. Positions resident with forearm supported in a palm-up position.
- 7. Positions resident with forearm approximately at the level of the heart.
- 8. Rolls resident's sleeve up about five inches above the elbow.
- 9. Applies the appropriate size cuff around the upper arm just above the elbow.
- 10. Cleans earpieces of stethoscope appropriately and places in ears.
- 11. Locates brachial artery.
- 12. Places stethoscope over brachial artery.
- 13. Holds stethoscope snugly in place.
- 14. Inflates cuff until 30mm above the average systolic rate provided by RN test observer.
- 15. Slowly releases air from cuff to disappearance of pulsations.
- 16. Removes cuff.
- 17. Records reading on pad.
- 18. **Candidate's recorded systolic and diastolic blood pressure are within 4 mm of the Test Observers.**
- 19. Maintains respectful, courteous interpersonal interactions at all times.
- 20. Leaves call light or signal calling device within easy reach of the resident.
- 21. Identifies that hands should be washed.

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## Skill 7—Catheter Care

- \_\_\_ 1. Knocks on door.
- \_\_\_ 2. Identifies that hands should be washed.
- \_\_\_ 3. Explains procedure to resident.
- \_\_\_ 4. Fills basin with comfortably warm water.
- \_\_\_ 5. Places basin on over bed table or bedside table
- \_\_\_ 6. Provides privacy for resident pulls curtain.
- \_\_\_ 7. Covers resident with a bath blanket or clean sheet to maintain privacy. (Order change, must be done before putting on gloves)
- \_\_\_ 8. Put gloves on **after gathering supplies and preparing the area.**
- \_\_\_ 9. Verbalizes and physically checks to see that urine can flow, unrestricted, into the drainage bag.
- \_\_\_ 10. Verbalizes and checks the area around the urethra for signs of leakage.
- \_\_\_ 11. Uses soap and water to carefully wash around the drainage tube where it exits the urethra.
- \_\_\_ 12. **Holds catheter near the urethra**
- \_\_\_ 13. **Cleans 3-4 inches away from the urethra down the drainage tube.**
- \_\_\_ 14. **Cleans with strokes only away from the urethra**
- \_\_\_ 15. **Uses a clean portion of the wash cloth with each stroke.**
- \_\_\_ 16. Rinses using a clean washcloth.
- \_\_\_ 17. Rinses using strokes away from urethra
- \_\_\_ 18. Rinses using a clean portion of the washcloth with each stroke.
- \_\_\_ 19. Pats dry with a clean towel.
- \_\_\_ 20. **Does not allow the tube to be pulled at any time during the procedure.**
- \_\_\_ 21. Replaces top linen over resident.
- \_\_\_ 22. Removes the bath blanket/sheet
- \_\_\_ 23. Discards bath blanket in the appropriate container.
- \_\_\_ 24. Leaves resident in a position of safety and comfort.
- \_\_\_ 25. Removes the gloves turning inside out
- \_\_\_ 26. Disposes of gloves in the appropriate container.
- \_\_\_ 27. Empties equipment
- \_\_\_ 28. Rinses equipment
- \_\_\_ 29. Dries equipment
- \_\_\_ 30. Returns equipment to storage
- \_\_\_ 31. Leaves call light within reach of resident.
- \_\_\_ 32. Maintains respectful, courteous interpersonal interactions.
- \_\_\_ 33. Identifies hands should be washed.

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## Skill 8—Denture Care

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to resident.
- 4. Places protective lining in the sink basin (**wash cloth**) to help prevent damage to the dentures.
- 5. Puts on gloves **after gathering supplies and preparing area**
- 6. Removes dentures from cup.
- 7. Rinses the denture cup.
- 8. Handles dentures carefully to avoid damage.
- 9. Applies cleaning solution
- 10. Thoroughly brushes dentures inner surfaces
- 11. Thoroughly brushes dentures outer surfaces
- 12. Thoroughly brushes dentures chewing surfaces. (Toothettes may be utilized instead of a toothbrush as long as all of the surfaces listed above are cleaned.)
- 13. Rinses dentures using clean cool water.
- 14. Places dentures in rinsed cup.
- 15. Adds cool clean water to denture cup.
- 16. Cleans equipment
- 17. Returns equipment to storage.
- 18. Discards protective lining in an appropriate container.
- 19. Removes gloves by turning inside out
- 20. Disposes of gloves in an appropriate container.
- 21. Maintains respectful, courteous interpersonal interactions at all times.
- 22. Leaves call light or signaling device within easy reach of the resident.
- 23. Identifies that hands should be washed.

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## Skill 9—Dressing Resident

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains the procedure to the resident.
- 4. Provides privacy for resident pulls curtain.
- 5. Raises bed to between mid-thigh and waist level.
- 6. Keeps resident covered while removing gown.
- 7. Removes gown from unaffected side first.
- 8. Places used gown in laundry hamper.
- 9. **When dressing the resident in a shirt or blouse, the Candidate inserts their hand through the sleeve of the shirt or blouse and grasps the hand of the resident, dressing from the affected side first.**
- 10. **When dressing the resident in pants, the Candidate assists the resident to raise their buttocks or turns resident from side to side and draws the pants over the buttocks and up to the resident's waist, always dressing from the affected side first.**
- 11. When putting on the resident's socks, the Candidate draws the socks up the resident's foot until they are smooth.
- 12. Leaves the resident comfortably and properly dressed (pants pulled up to waist front and back and shirt completely buttoned)
- 13. Lowers bed.
- 14. Maintains respectful, courteous interpersonal interactions at all times.
- 15. Leaves call light or signaling device within easy reach of the resident.
- 16. Identifies that hands should be washed.

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## Skill 10—Emptying a Urinary Drainage Bag

- 1. Knocks on door
- 2. Identifies that hands should be washed.
- 3. Explains procedure to resident.
- 4. Provides privacy for resident pulls curtain.
- 5. Puts on gloves **after gathering supplies and preparing area.**
- 6. **Places a clean barrier on the floor under the drainage bag (paper towel or linen).**
- 7. Places the graduate on the previously placed barrier.
- 8. Opens the drain to allow the urine to flow into the graduate until the bag is empty.
- 9. Avoids touching the graduate or urine in the graduate with the tip of the tubing.
- 10. Closes the drain.
- 11. **Wipes the drain with uncontaminated antiseptic wipe.**
- 12. Places graduate at eye level on a flat surface and measures output.
- 13. Records the output in cc/ml on signed recording sheet.
- 14. **Candidate's measurement is within 25cc of Observer's measurement.**
- 15. Empties graduate into toilet.
- 16. Rinses equipment
- 17. Dries equipment.
- 18. Returns equipment to storage.
- 19. Turns gloves inside out as they are removed.
- 20. Disposes of gloves and barrier in the appropriate container.
- 21. Leaves resident in a position of safety and comfort.
- 22. Places call light within reach of resident.
- 23. Maintains respectful, courteous interpersonal interactions.
- 24. Identifies that hands should be washed.

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## Skill 11—Feeding the Dependent Resident

- \_\_\_ 1. Knocks on door.
- \_\_\_ 2. Identifies that hands should be washed.
- \_\_\_ 3. Explains procedure to the resident.
- \_\_\_ 4. Candidate looks at diet card
- \_\_\_ 5. Verbally indicates that resident has received the correct tray.
- \_\_\_ 6. Positions the resident in an upright position, at least 45 degrees.
- \_\_\_ 7. Protects clothing from soiling by using napkin, clothing protector or towel.
- \_\_\_ 8. **Washes the resident's hands with soap & water before feeding.**
- \_\_\_ 9. Rinses the resident's hands before feeding.
- \_\_\_ 10. Dries resident's hands before feeding.
- \_\_\_ 11. Discards soiled linen appropriately.
- \_\_\_ 12. **Sits down in a chair facing the resident while feeding resident.**
- \_\_\_ 13. Describes the foods being offered to the resident.
- \_\_\_ 14. Offers fluid frequently.
- \_\_\_ 15. Offers food in small amounts at a reasonable rate.
- \_\_\_ 16. Allows resident to chew and swallow.
- \_\_\_ 17. Wipes resident's hands during meal at least once.
- \_\_\_ 18. Wipes resident's face during meal at least once.
- \_\_\_ 19. Leaves resident clean.
- \_\_\_ 20. Leaves resident in a position of comfort.
- \_\_\_ 21. Records intake in percentage of total solid food eaten on pad.
- \_\_\_ 22. Observer records his/her own estimation first without looking at the candidate's reading.
  - a. Observer's \_\_\_\_\_
  - b. Candidate's \_\_\_\_\_
- \_\_\_ 23. **Candidate's calculation must be within 25% of the solids consumed.**
- \_\_\_ 24. Candidate records total (sum) of fluid intakes from two glasses in cc/ml on recording pad provided.
- \_\_\_ 25. Observer records his/her own estimation first without looking at the candidate's reading.
  - a. Observer's \_\_\_\_\_
  - b. Candidate's \_\_\_\_\_
- \_\_\_ 26. **Candidates calculation is within 30cc/ml of the fluids consumed.**
- \_\_\_ 27. Maintains respectful, courteous interpersonal interactions at all times.
- \_\_\_ 28. Leaves call light or signaling device within easy reach of the resident.
- \_\_\_ 29. Identifies that hands should be washed.

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## Skill 12—Hair Care

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to the resident.
- 4. Places towel on shoulders.
- 5. Asks resident how they would like their hair combed.
- 6. Combs/brushes hair gently.
- 7. Combs/brushes completely.
- 8. Discards linen in appropriate container.
- 9. Leaves hair neatly brushed, combed or styled.
- 10. Maintains respectful, courteous interpersonal interactions at all times.
- 11. Leaves call light or signaling device within easy reach of the resident.
- 12. Identifies that hands should be washed.

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## Skill 13—Isolation Gown and Gloves

- 1. Identifies that hands should be washed.
- 2. Candidate unfolds the gown.
- 3. Candidate faces the back opening of the gown correctly with seams and tags on the inside.
- 4. Candidate places arms through each sleeve.
- 5. Candidate secures the neck opening by fastening behind the neck.
- 6. Candidate secures the waist, making sure that the back flaps completely cover clothing.
- 7. Candidate puts on gloves
- 8. Gloves overlap gown sleeves at the wrist.
- 9. **Removes the gloves, turning inside out before removing gown**
- 10. **Disposes of gloves in biohazard container before removing gown.**
- 11. Unfastens gown at the neck after gloves have been removed.
- 12. Unfastens gown at the waist after gloves have been removed.
- 13. Candidate will remove the gown by folding soiled area to soiled area.
- 14. Disposes of gown in an biohazard container.
- 15. Identifies that hands should be washed.

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# TN MOCK SKILLS TESTING 10/17

## Skill 14—Making an Occupied Bed

- \_\_\_ 1. Knocks on door.
- \_\_\_ 2. Identifies that hands should be washed.
- \_\_\_ 3. Gathers linen
- \_\_\_ 4. Transports correctly without touching uniform.
- \_\_\_ 5. Places clean linen over back of chair, drapes over foot of bed or on overbed table.
- \_\_\_ 6. Explains procedure to resident.
- \_\_\_ 7. Provides privacy for resident pulls curtain.
- \_\_\_ 8. **Raises side rail opposite working side of the bed.**
- \_\_\_ 9. Raises the bed between mid-thigh and waist level.
- \_\_\_ 10. **Resident is to remain covered at all times.**
- \_\_\_ 11. Assists resident to roll onto side toward raised side rail. Side rail remains up on side opposite candidate at all times during the task.
- \_\_\_ 12. Rolls or fan folds soiled linen, soiled side inside, to the center of the bed.
- \_\_\_ 13. Places clean bottom sheet along the center of the bed and rolls or fan folds linen against resident's back.
- \_\_\_ 14. Unfolds remaining half of clean bottom linen.
- \_\_\_ 15. Secures two fitted corners.
- \_\_\_ 16. **Raises second side rail.**
- \_\_\_ 17. Assists resident to roll over the bottom linen, preventing trauma and avoidable pain to resident.
- \_\_\_ 18. Removes soiled linen without shaking
- \_\_\_ 19. Avoids placing dirty linen on the overbed table, chair or floor.
- \_\_\_ 20. Avoids touching linen to uniform.
- \_\_\_ 21. Disposes of soiled linen in hamper.
- \_\_\_ 22. Pulls through and smooths out the clean bottom linen leaving tight and free of wrinkles.
- \_\_\_ 23. Secures other two fitted corners.
- \_\_\_ 24. Resident never touches bare mattress at any time during this procedure.
- \_\_\_ 25. Places clean top linen over covered resident.
- \_\_\_ 26. Removes used linen making sure the resident is unexposed at all times.
- \_\_\_ 27. Place clean blanket or bed spread over covered resident.
- \_\_\_ 28. Tucks in top linen at foot of the bed **only. (Except for the mitered corners, does not tuck in linens on the sides).**
- \_\_\_ 29. Makes mitered corners at the foot of the bed.
- \_\_\_ 30. Inserts pillow into a clean pillow case
- \_\_\_ 31. Pillow case zippers and/or tags are placed to the inside.
- \_\_\_ 32. Gently lifts resident's head when replacing the pillow.
- \_\_\_ 33. Leaves bed neat and completely made.
- \_\_\_ 34. Lowers bed.

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- 35. Returns side rails to lowered position.
- 36. Maintains respectful, courteous interpersonal interactions at all times.
- 37. Leaves call light or signaling device within easy reach of the resident.
- 38. Identifies that hands should be washed.

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# TN MOCK SKILLS TESTING 10/17

## Skill 15—Making an Unoccupied Bed

- \_\_\_ 1. Knocks on door.
- \_\_\_ 2. Identifies that hands should be washed.
- \_\_\_ 3. Gathers linen
- \_\_\_ 4. Transports linen without touching uniform.
- \_\_\_ 5. Places clean linen over back of chair, drapes over foot of bed or on overbed table.
- \_\_\_ 6. Raises the bed between mid-thigh and waist level
- \_\_\_ 7. Removes soiled linen from bed without touching uniform.
- \_\_\_ 8. **Places removed linen in appropriate place**
- \_\_\_ 9. **Does not put dirty linen on the over bed table.**
- \_\_\_ 10. **Does not put clean or dirty linen on the floor.**
- \_\_\_ 11. Applies bottom fitted sheet, keeping it straight and centered.
- \_\_\_ 12. Makes bottom linen smooth and/or tight, free of wrinkles.
- \_\_\_ 13. Places clean top linen and blanket or bed spread on the bed.
- \_\_\_ 14. Tucks in top linen at foot of the bed **only. (Except for the mitered corners, does not tuck in linens on the sides).**
- \_\_\_ 15. Makes mitered corners at the foot of the bed.
- \_\_\_ 16. Applies clean pillowcase with zippers and/or tags to inside of pillowcase.
- \_\_\_ 17. Leaves bed completely and neatly made.
- \_\_\_ 18. Returns bed to lowest position.
- \_\_\_ 19. Identifies that hands should be washed.

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## Skill 16—Mouth Care

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to the resident.
- 4. Provides privacy for resident pulls curtain.
- 5. Drapes the chest with towel to prevent soiling.
- 6. Candidate prepares area – gathers supplies.
- 7. Candidate puts on gloves after gathering supplies and preparing the area.
- 8. Applies a small amount of cleaning solution.
- 9. Brushes inner surface of resident's teeth upper teeth.
- 10. Brushes outer surface of resident's teeth upper teeth.
- 11. Brushes chewing surface of resident's teeth upper teeth.
- 12. Brushes inner surface of resident's teeth lower teeth.
- 13. Brushes outer surface of resident's teeth lower teeth.
- 14. Brushes chewing surface of resident's teeth lower teeth.
- 15. Cleans tongue.
- 16. Assists resident in rinsing mouth.
- 17. Wipes resident's mouth
- 18. Removes soiled linen
- 19. Places soiled linen in appropriate container.
- 20. Empties emesis basin
- 21. Rinses emesis basin
- 22. Dries emesis basin.
- 23. Rinses toothbrush or disposes of toothette in the appropriate container.
- 24. Returns emesis equipment to storage.
- 25. Removes gloves by turning inside out
- 26. Disposes of gloves in the appropriate container.
- 27. Leaves resident in position of comfort.
- 28. Maintains respectful, courteous interpersonal interactions at all times.
- 29. Leaves call light or signaling device within easy reach of the resident.
- 30. Identifies that hands should be washed.

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# TN MOCK SKILLS TESTING 10/17

## Skill 17—Mouth Care Comatose Resident

- \_\_\_ 1. Knocks on door.
- \_\_\_ 2. Identifies that hands should be washed.
- \_\_\_ 3. Provides privacy for resident pulls curtain.
- \_\_\_ 4. Explains procedure to the resident.
- \_\_\_ 5. **Positions resident in semi-Fowler's position with head turned well to one side or positions resident on side as appropriate to avoid choking or aspiration.**
- \_\_\_ 6. Drapes chest/bed as needed to protect from soiling.
- \_\_\_ 7. Candidate prepares area – gathers supplies
- \_\_\_ 8. Candidate puts on gloves after gathering supplies and preparing area.
- \_\_\_ 9. Applies a small amount of pre-mixed cleaning solution to swab.
- \_\_\_ 10. Gently and thoroughly swabs the inner surface of All upper teeth.
- \_\_\_ 11. Gently and thoroughly swabs the outer surface of All upper teeth.
- \_\_\_ 12. Gently and thoroughly swabs the chewing surface of All upper teeth.
- \_\_\_ 13. Gently and thoroughly swabs the inner surface of All lower teeth.
- \_\_\_ 14. Gently and thoroughly swabs the outer surface of All lower teeth.
- \_\_\_ 15. Gently and thoroughly swabs the chewing surface of All lower teeth.
- \_\_\_ 16. Gently and thoroughly cleans the gums.
- \_\_\_ 17. Gently and thoroughly cleans the tongue.
- \_\_\_ 18. Cleans/wipes mouth area
- \_\_\_ 19. Dries mouth area.
- \_\_\_ 20. Returns resident to a position of comfort and safety.
- \_\_\_ 21. Rinses equipment
- \_\_\_ 22. Dries equipment
- \_\_\_ 23. Returns equipment to storage
- \_\_\_ 24. Discards disposable items in waste can
- \_\_\_ 25. Discards towel and washcloth in linen hamper.
- \_\_\_ 26. Candidate removes gloves by turning inside out
- \_\_\_ 27. Disposes in the appropriate container.
- \_\_\_ 28. Maintains respectful, courteous interpersonal interactions at all times.
- \_\_\_ 29. Leaves call light or signaling device within easy reach of the resident.
- \_\_\_ 30. Identifies that hands should be washed.

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# TN MOCK SKILLS TESTING 10/17

## Skill 18—Nail Care One Hand

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to the resident.
- 4. Immerses nails in comfortably warm water
- 5. Soaks for at least five (5) minutes. (The five minutes may be verbalized.)
- 6. Dries hand thoroughly, being careful to dry between fingers.
- 7. Gently cleans under nails with orange stick.
- 8. Gently pushes cuticle back with orange stick.
- 9. Files each fingernail.
- 10. Cleans equipment (Rinses and dries equipment)
- 11. Returns equipment to storage.
- 12. Discards towel in linen hamper.
- 13. Maintains respectful, courteous interpersonal interactions at all times.
- 14. Leaves call light or signaling device within easy reach of the resident.
- 15. Identifies that hands should be washed.

CANDIDATE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ PASS: \_\_\_\_\_ FAIL: \_\_\_\_\_

# TN MOCK SKILLS TESTING 10/17

## Skill 19—Partial Bed Bath-Face, Arm, Hand and Underarm

1. Knocks on door.
2. Identifies that hands should be washed.
3. Explains procedure to the resident.
4. Provides privacy for resident pulls curtain.
5. Raises the bed between mid-thigh and waist level.
6. Covers resident with a bath blanket or clean sheet.
7. Removes remaining top bed covers. Fanfolds to bottom of bed or places aside.
8. Removes resident's gown without exposing resident
9. Places in linen hamper after removal.
10. Fills basin with comfortably warm water
11. Places on overbed table or bed side stand.
12. Washes face WITHOUT SOAP.
13. Dries face.
14. Places towel under arm, exposing one arm.
15. Washes arm
16. Washes hand
17. Washes underarm
18. Used soap and water for the previous three steps.
19. Rinses arm
20. Rinses hand
21. Rinses underarm
22. Dries arm
23. Dries hand
24. Dries underarm.
25. Assists resident to put on a clean gown.
26. Properly rinses equipment
27. Dries equipment
28. Returns equipment to storage.
29. Disposes of soiled linen in appropriate container.
30. Lowers bed.
31. Maintains respectful, courteous interpersonal interactions at all times.
32. Leaves call light or signaling device within easy reach of the resident.
33. Identifies that hands should be washed.

CANDIDATE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ PASS: \_\_\_\_\_ FAIL: \_\_\_\_\_

# TN MOCK SKILLS TESTING 10/17

## Skill 20—Perineal Care for a Female

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to the resident. (Mannequin)
- 4. Provides privacy for resident pulls curtain.
- 5. Raises the bed between mid-thigh and waist level.
- 6. Fills basin with comfortably warm water.
- 7. Places basin on overbed table or bedside stand.
- 8. Raises side rail opposite working side of bed.
- 9. Candidate prepares area – supplies gathered
- 10. Places bath blanket or clean sheet over resident. (Order change, must be done before putting on Gloves.)
- 11. Puts on gloves **after gathering supplies and preparing area.**
- 12. Exposes perineum only.
- 13. Verbalizes separating labia, while physically separating the labia.
- 14. Using water and soapy washcloth
- 15. Cleans both sides of the labia from front to back.**
- 16. Using a clean portion of a washcloth with each stroke.**
- 17. Cleans middle of labia from front to back
- 18. Uses clean portion of washcloth with each stroke.
- 19. Rinses both sides of the labia from front to back
- 20. Rinses middle of labia from front to back
- 21. Rinses are with a clean portion of the wash cloth with each stroke
- 22. Dries area.
- 23. Assists resident (mannequin) to turn onto side away from the Candidate.
- 24. Using a new, clean washcloth
- 25. Cleans the rectal area from front to back.**
- 26. Uses soapy washcloth
- 27. Cleans with single strokes. (front to back)**
- 28. Uses a clean portion of the wash cloth with each stroke.**
- 29. Rinses area front to back.
- 30. Rinses area using single strokes
- 31. Rinses area using a clean potion of the wash cloth with each stroke
- 32. Dries area
- 33. Positions resident (mannequin) on back.
- 34. Disposes of soiled linen in an appropriate container.
- 35. Empties equipment
- 36. Rinses equipment
- 37. Dries equipment

CANDIDATE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ PASS: \_\_\_\_\_ FAIL: \_\_\_\_\_

## TN MOCK SKILLS TESTING 10/17

- 38. Replaces equipment.
- 39. Removes gloves by turning inside out
- 40. Disposes of gloves in an appropriate container.
- 41. Lowers bed.
- 42. Lowers side rail.
- 43. Places call light or signaling device within reach of resident.
- 44. Identifies that hands should be washed.

CANDIDATE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ PASS: \_\_\_\_\_ FAIL: \_\_\_\_\_

# TN MOCK SKILLS TESTING 10/17

## Skill 21—Position Resident on Side

- \_\_\_ 1. Knocks on door.
- \_\_\_ 2. Identifies that hands should be washed.
- \_\_\_ 3. Explains what is to be done
- \_\_\_ 4. Explains how the resident may help.
- \_\_\_ 5. Provides privacy for resident pulls curtain.
- \_\_\_ 6. Positions bed flat.
- \_\_\_ 7. Raises the bed between mid-thigh and waist level.
- \_\_\_ 8. Insures that the resident's face never becomes obstructed by the pillow. (Candidate physically checks and verbalizes checking)
- \_\_\_ 9. **Raises side rail on opposite side of the bed.**
- \_\_\_ 10. From the working side—moves upper body toward self.
- \_\_\_ 11. From the working side - moves hips toward self.
- \_\_\_ 12. From the working side - moves legs toward self.
- \_\_\_ 13. Assists/turns resident on his or her \_\_\_\_\_ side.
- \_\_\_ 14. Checks to be sure resident is not laying on his/her arm.
- \_\_\_ 15. **Maintains correct body alignment (Must verbalize checking).**
- \_\_\_ 16. Places support devices under the residents head.
- \_\_\_ 17. Places support devices under the resident's top arm
- \_\_\_ 18. Places support devices behind back.
- \_\_\_ 19. Places support devices between knees.
- \_\_\_ 20. Lowers bed and side rails.
- \_\_\_ 21. Maintains respectful, courteous interpersonal interactions at all times.
- \_\_\_ 22. Leaves call light or signaling device within easy reach of the resident.
- \_\_\_ 23. Identifies that hands should be washed.

CANDIDATE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ PASS: \_\_\_\_\_ FAIL: \_\_\_\_\_

# TN MOCK SKILLS TESTING 10/17

## Skill 22—Range of Motion Hip & Knee

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to the resident.
- 4. Provides privacy for resident pulls curtain.
- 5. Positions resident supine (bed flat).
- 6. Raises bed to between mid-thigh and waist level.
- 7. Correctly supports joints at all times by placing one hand under the knee
- 8. Correctly supports joints at all times by placing on hand under the ankle.
- 9. Moves the entire leg away from the body and verbalizes abduction. (MUST VERBALIZE NAME OF MOTION)
- 10. Completes abduction of the hip at least three times.
- 11. Moves the entire leg back toward the body and verbalizes adduction. (MUST VERBALIZE NAME OF MOTION)
- 12. Completes adduction of the hip three times.
- 13. Continues to correctly support joints
- 14. Bends the resident's knee and hip toward the resident's trunk and verbalizes flexion. (MUST VERBALIZE NAME OF MOTION)
- 15. Completes flexion of the knee at least three times.
- 16. Straighten the knee and hip and verbalizes extension. (MUST VERBALIZE NAME OF MOTION)
- 17. Complete extension of knee and hip three times.
- 18. **Does not cause discomfort or pain anytime during ROM (Candidate must ask if they are causing any pain or discomfort).**
- 19. **Does not force any joint beyond the point of free movement.**
- 20. Leaves resident in a comfortable position.
- 21. Checks and verbalizes good body alignment (MUST VERBALIZE CHECKING GOOD BODY ALIGNMENT).
- 22. Lowers bed.
- 23. Maintains respectful, courteous interpersonal interactions at all times.
- 24. Leaves call light or signaling device within easy reach of the resident.
- 25. Identifies that hands should be washed.

CANDIDATE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ PASS: \_\_\_\_\_ FAIL: \_\_\_\_\_

# TN MOCK SKILLS TESTING 10/17

## Skill 23—Range of Motion One Shoulder

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to the resident.
- 4. Provides privacy for resident pulls curtain.
- 5. Positions resident supine (bed flat) on back.
- 6. Raises bed to between mid-thigh and waist level.
- 7. Correctly supports the resident's joint by placing one hand under their elbow
- 8. Correctly supports the resident's joint by placing one hand under the resident's wrist.
- 9. Raises resident's arm up and over the resident's head and verbalizes flexion. (MUST VERBALIZE NAME OF MOTION)
- 10. Brings the resident's arm back down to the resident's side and verbalizes extension. (MUST VERBALIZE NAME OF MOTION)
- 11. Completes flexion of the shoulder at least three times.
- 12. Completes extension of the shoulder at least three times.
- 13. Continues correct support for shoulder joint.
- 14. Move's the resident's entire arm out away from the body and verbalizes abduction. (MUST VERBALIZE NAME OF MOTION)
- 15. Return the resident's arm to the middle of the resident's body and verbalizes adduction. (MUST VERBALIZE NAME OF MOTION)
- 16. Completes abduction of the shoulder at least three times.
- 17. Completes adduction of the shoulder at least three times.
- 18. **Does not cause discomfort or pain at anytime during ROM (Candidate must ask if the resident feels any pain or discomfort).**
- 19. **Does not force any joint beyond the point of free movement**
- 20. Leaves resident in a comfortable position.
- 21. The candidate insures resident has good body alignment (MUST VERBALIZE CHECKING GOOD BODY ALIGNMENT).
- 22. Lowers bed.
- 23. Maintains respectful, courteous interpersonal interactions at all times.
- 24. Leaves call light or signaling device within easy reach of the resident.
- 25. Identifies that hands should be washed.

CANDIDATE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ PASS: \_\_\_\_\_ FAIL: \_\_\_\_\_

# TN MOCK SKILLS TESTING 10/17

## Skill 24—Stand, Pivot and Transfer – With a Gait Belt

- \_\_\_ 1. Knocks on door.
- \_\_\_ 2. Identifies that hands should be washed.
- \_\_\_ 3. Explains the procedure to be performed to the resident.
- \_\_\_ 4. Positions wheelchair at the foot or head of the bed.
- \_\_\_ **5. Locks wheelchair brakes to ensure resident's safety.**
- \_\_\_ **6. Locks bed brakes to ensure resident's safety.**
- \_\_\_ 7. Lowers bed until resident's feet are flat on the floor.
- \_\_\_ 8. Assists resident to sitting position.
- \_\_\_ 9. Places gait belt around waist to stabilize trunk.
- \_\_\_ 10. Tightens gait belt.
- \_\_\_ 11. Checks gait belt by slipping fingers between gait belt and resident.
- \_\_\_ 12. Assists resident to put on non-skid slippers.
- \_\_\_ 13. Brings resident to a standing position using proper body mechanics.
- \_\_\_ 14. With one hand grasping the gait belt and the other stabilizing resident by holding forearm, shoulder, or using other appropriate method to stabilize, transfers resident from bed to wheelchair.
- \_\_\_ 15. Assists resident to pivot and sit in a controlled manner that ensures safety.
- \_\_\_ 16. Candidate brings resident to standing position, using proper body mechanics.
- \_\_\_ 17. With one hand grasping the gait belt and the other stabilizing resident by holding forearm, shoulder, or using other appropriate method to stabilize, transfers resident from wheelchair back to bed.
- \_\_\_ 18. Assists resident to pivot and sit on the bed in a controlled manner that ensures safety.
- \_\_\_ 19. Assists resident in removing non-skid slippers
- \_\_\_ 20. Removes gait belt.
- \_\_\_ 21. Assists resident to move to center of bed
- \_\_\_ 22. Assists resident to lie down.
- \_\_\_ 23. Makes sure resident is comfortable.
- \_\_\_ 24. Checks and verbalizes that resident is in good body alignment.
- \_\_\_ 25. Maintains respectful, courteous interpersonal interactions at all times.
- \_\_\_ 26. Leaves call light or signaling device within easy reach of the resident.
- \_\_\_ 27. Identifies that hands should be washed.

CANDIDATE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ PASS: \_\_\_\_\_ FAIL: \_\_\_\_\_

# TN MOCK SKILLS TESTING 10/17

## Skill 25—Vital Signs - Oral Temperature, Pulse and Respiration

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to resident.
- 4. Provides privacy for resident pulls curtain.
- 5. Applies sheath or clean with alcohol pad.
- 6. Turns on digital oral thermometer.
- 7. Gently inserts bulb end of thermometer in mouth under tongue.
- 8. Holds thermometer in place for appropriate length of time.
- 9. Removes thermometer.
- 10. Candidate reads and records the temperature reading on a pad of paper.
- 11. Candidate's recorded temperature varies no more than .1 degree from Test Observer's.**
- 12. Candidate wipes thermometer clean with alcohol pad or discards sheath.
- 13. Locates the radial pulse by placing tips of fingers on thumb side of the resident's wrist.
- 14. Counts pulse for 60 seconds, or 30X2.
- 15. Candidate records on the pad of paper.
- 16. Candidate's recorded pulse rate is within 4 beats of Test Observer's recorded rate.**
- 17. Candidate counts respirations for 60 sec or 30X2.
- 18. Candidate records results on the pad of paper.
- 19. The Candidate's recorded respiratory rate is within 2 breaths of the Test Observer's recorded rate.**
- 20. Maintains respectful, courteous interpersonal interactions at all times.
- 21. Leaves call light or signaling device within easy reach of the resident.
- 22. Identifies that hands should be washed.

CANDIDATE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ PASS: \_\_\_\_\_ FAIL: \_\_\_\_\_

# TN MOCK SKILLS TESTING 10/17

## Skill 26-Vital Signs-Axillary Temperature, Pulse and Respiration

- \_\_\_ 1. Knocks on door.
- \_\_\_ 2. Identifies that hands should be washed.
- \_\_\_ 3. Explains procedure to resident.
- \_\_\_ 4. Provides privacy for resident pulls curtain.
- \_\_\_ 5. Candidate dries inner armpit.
- \_\_\_ 6. Applies sheath or clean with alcohol pad.
- \_\_\_ 7. Correctly turns on digital thermometer.
- \_\_\_ 8. Places thermometer in the center of the Axilla.
- \_\_\_ 9. Holds thermometer in place for appropriate length of time.
- \_\_\_ 10. Removes thermometer.
- \_\_\_ 11. Candidate reads the temperature.
- \_\_\_ 12. Candidate records the temperature reading on a pad of paper.
- \_\_\_ **13. Candidate's recorded temperature varies no more than .1 degree from Test Observer's.**
- \_\_\_ 14. Candidate wipes thermometer clean with alcohol pad or discards sheath.
- \_\_\_ 15. Locates the radial pulse by placing tips of fingers on thumb side of the resident's wrist.
- \_\_\_ 16. Counts pulse for 60 seconds, or 30X2.
- \_\_\_ 17. Candidate records on the pad of paper.
- \_\_\_ **18. Candidate's recorded pulse rate is within 4 beats of Test Observer's recorded rate.**
- \_\_\_ 19. Candidate counts respirations for 60 sec or 30X2.
- \_\_\_ 20. Candidate records results on the pad of paper.
- \_\_\_ **21. The Candidate's recorded respiratory rate is within 2 breaths of the Test Observer's recorded rate.**
- \_\_\_ 22. Maintains respectful, courteous interpersonal interactions at all times.
- \_\_\_ 23. Leaves call light or signaling device within easy reach of the resident.
- \_\_\_ 24. Identifies that hands should be washed.

CANDIDATE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ PASS: \_\_\_\_\_ FAIL: \_\_\_\_\_

# TN MOCK SKILLS TESTING 10/17

## Skill 27—Weighing an Ambulatory Resident

- 1. Knocks on door.
- 2. Identifies that hands should be washed.
- 3. Explains procedure to resident.
- 4. **Balances scale before weighing resident or zeros if the scale at the test site is an analog scale.**
- 5. **Insures resident's safety. Locks wheelchair brakes.**
- 6. Assists resident to stand.
- 7. Walks resident to the scale.
- 8. Assists resident to step on scale.
- 9. Checks that resident is balanced and centered on scale with arms at side.
- 10. **Appropriately adjusts weights until scale is in balance or observes analog scale.**
- 11. Returns resident to wheelchair.
- 12. Assists resident to sit in wheelchair.
- 13. Records weight on pad provided.
- 14. **Candidate's recorded weight varies no more than 2 lb. from Test Observer's reading.**
- 15. Maintains respectful, courteous interpersonal interactions at all times.
- 16. Leaves call light or signaling device within easy reach of the resident.
- 17. Identifies that hands should be washed.

CANDIDATE NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ PASS: \_\_\_\_\_ FAIL: \_\_\_\_\_